



March 1, 2013

To: All Leviton Manufacturing Co. Inc. Suppliers

Subject: Supplier Manual release (Revision A)

Dear Leviton Supplier:

An important element of Leviton Manufacturing Co., Inc. is our communication with our supply base and making sure that there is proper alignment of how we need to engage on an on-going basis. To that end, Leviton has developed a Supplier Manual that begins to address many of the requirements that we know are important in how we work together to achieve the highest level of satisfaction with our end customer. These requirements are contained in the Supplier Manual and are incorporated in the supplier's purchase order agreement.

The Supplier Manual requirements will be reviewed regularly to ensure that all Leviton and customer requirements and expectations are incorporated and that our suppliers satisfactorily comply with these requirements. In addition, it is our goal to regularly identify and incorporate improved quality systems or industry practices. As such, Leviton has released the Supplier Manual (Revision A), which is applied to all production purchase orders.

The Supplier Manual (along with other Sourcing related materials) is listed on our Sourcing website located at www.leviton.com/sourcing. Please review and acknowledge receipt of the Supplier Manual via the Sourcing website. Leviton is counting on your strict adherence to this requirement.

Finally, beginning this year, Leviton is asking its supply base to respond to any MIR/Non-Conforming material report from Leviton with a Supplier Corrective Action (8D) report in the format noted.

It is expected our Supply base will all be at differing levels of quality system maturity – and this is to help us jointly construct a roadmap to develop a consistent and strong Supplier network so we both succeed.

Should you have any questions with respect to this document, please contact either your Leviton Buyer or Commodity Manager.

Sincerely,

Geoff Taylor
VP, Quality
Leviton Manufacturing Co., Inc.

Dennis Murphy
Sr. Director of Global Sourcing
Leviton Manufacturing Co., Inc.